

1-21-1976

Board of Regents Meeting Minutes and Agenda, January 21st, 1976

University of Texas at Tyler

AGENDA
BOARD OF REGENTS MEETING
TEXAS EASTERN UNIVERSITY

3:00 p.m., January 21, 1976

- I. Invocation -- Rev. George W. Fisher, Pastor
Our Saviour's Lutheran Church, Tyler, Texas

- II. Approval of Minutes, December 3, 1975

REPORT: Each of you has been sent a copy of the Minutes of the December 3, 1975 meeting of the Board of Regents. Are there any additions or corrections to the Minutes of the December 3, 1975 meeting?

Motion: _____

Second: _____

BOARD ACTION: That the Minutes of the December 3, 1975 meeting of the Board of Regents of Texas Eastern University be approved as presented.
(approved) (disapproved)

- III. Approval of Agenda

REPORT: Each of you was furnished a copy of the letter to the Secretary of State in accordance with state law, advising him of this meeting and furnishing him a copy of the items to be considered today. Is there a motion to approve the agenda?

Motion: _____

Second: _____

BOARD ACTION: That the agenda of the Board of Regents meeting as presented to the Secretary of State pursuant to state law be approved.
(approved) (disapproved)

- IV. Report of Standing Committees

A. Executive Committee - Chairman C. Quentin Abernathy

B. Academic and Personnel Committee - Regent B.H. McVicker, M.D.

1. Personnel Additions

REPORT: The persons named below have been approved by the appropriate vice president and the president, and have been checked in accordance with the procedures adopted by the Academic and Personnel Committee and the checks were found to be positive. They are therefore recommended for the following positions and at the salaries stated:

Professional - Full-time

Dr. Linda G. Keeling, age 37, as Associate Professor of Nursing and Chairman of the Department of Nursing for the period June 1, 1976 to August 31, 1976 at an annual salary of \$26,000 followed by a twelve-month appointment at a salary of \$26,000 for the period September 1, 1976 to August 31, 1977.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents approve the person recommended by the Academic and Personnel Committee in her professional area and at the salary indicated.

(approved) (disapproved).

Professional - Part-time - New

Miss Patricia Brown, age 23, as part-time Instructor of Education teaching one course for the Spring Semester 1976 at a salary of \$800.

Professional - Part-time -Returning

Mrs. Josephine Coursey, age 34, as part-time Instructor of Biology teaching one course for the Spring Semester 1976 at a salary of \$800.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents approve the persons recommended by the Academic and Personnel Committee to teach for the Spring Semester 1976 based on sufficient enrollment in their professional areas and at the salaries and course loads indicated.

(approved) (disapproved)

Classified - Full-time

Mrs. Joy Louise Brown, age 29, as Secretary II, in the Office of Traffic Safety, beginning January 5, 1976 at a salary of \$3,131.80 for a six-month period, based on an annual salary of \$6,360. (A period of six months is specified because this position is under contract by the Traffic Safety Program of the Governor's Office for a specified period of time.)

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents approve this addition to the Texas Eastern University personnel as recommended by the Academic and Personnel Committee and at the salary and position indicated.

(approved) (disapproved)

2. Terminations

Employment at Texas Eastern University has been terminated for the following individuals:

Mrs. Ellen Renfro, as Secretary II in the Office of Traffic Safety, effective January 2, 1976.

Mr. Howard Wayne Grissom, as Assistant Director/Captain University Police, effective January 15, 1976.

Motion: _____

Second: _____

BOARD ACTION: That the Board of Regents approve the terminations of employment of Texas Eastern University personnel as recommended by the Academic and Personnel Committee.

(approved) (disapproved)

C. Campus and Building Committee - Regent Neal E. Velvin

Construction Progress, Phase I

REPORT: The following is a progress report on Phase I construction:

General: All work activities on all facilities have progressed satisfactorily since the last Board of Regents meeting on December 3, 1975. Substantial progress has been made in drywall installation including tape and float work. Work on exterior brick and outside covered walkways is essentially complete. The 12.5 KV primary electrical line is in service along with several high voltage transformers. Some casework has been delivered but installation of these items has not started.

Student Center: This building is completely weathered-in with all exterior brick and essentially all interior drywall partition work complete, including the installation of exterior doors. Tape/float work is near complete with wall painting approximately 85% complete. Interior doors are in place and stained and varnished. The several air handlers are connected to the Power Plant central distribution system which is nearly operational. Electric rough-in work is virtually complete. Work on overhead lighting, ceilings, elevators, etc. continues without incident.

Administration: The most significant progress is in the installation of the exterior glass walls on the first and second floors. Except for exterior entrance doors, this building is essentially weathered-in with exterior brick work and walls complete. Drywall work is near complete and tape/float work is underway. Some interior wood doors have been installed and staining work has begun. Electrical rough-in work is virtually complete. Tile work has been started in first floor restrooms. Good progress has been made in the several mechanical rooms including pipe insulation, valve and damper/linkage setting, etc.

Science/Math: Brick work is complete including construction of the outside stair from the ground level entrance area to the second floor. Drywall work is complete except for partitions in the north wing area. Electrical rough-in is approximately 80% complete. Other electrical work, plumbing and mechanical piping, etc. is progressing satisfactorily and as scheduled.

Physical Plant: All exterior brick work has been completed. Open, interior ceilings in shop areas have been painted. Tape and float work is complete, and interior wall painting is nearly complete. Interior metal doors have been installed and painted. Electrical work is approximately 20% complete.

Power Plant: This facility is weathered-in except for two outside entrance doors. Interior ceilings have been painted and overhead, suspended electrical lights are operational. Boilers are now being readied for trial operation and pumps are now circulating water throughout the distribution system to the several buildings. Essentially all electrical work is complete except for final connections to the chillers.

Site Work: Paving of Parking Lot No. 6 is complete leaving only the Power Plant service entrance and Parking Lot No. 1 still to be paved in the main construction area. Traffic areas around the Physical Plant Building have been prepared for paving. Sidewalk work has not been significant since the last report.

Motion: _____

Second: _____

BOARD ACTION: Appropriate board action will be taken upon consideration of the report by the Campus and Building Committee.

(approved) (disapproved)

D. Finance and Appropriations Committee - Regent David K. McKie

REPORT: A report will be given by the Finance and Appropriations Committee and by Mr. Sam Maclin, president of Russ Securities Corporation and financial advisor for Texas Eastern University, concerning details of the proposed issue of \$1,750,000 Texas Eastern University Combined Fee Revenue Bonds, Series 1976. Upon deciding to move forward with the bond issue, the board will be requested to approve The Official Notice of Sale, Official Statement and Official Bid Form and set the date of February 18, 1976 for receipt of bids on the bonds.

A copy of a letter from Mr. Paul B. Horton of the law firm of McCall, Parkhurst & Horton and a draft of the proposed resolution authorizing the bonds, is included as Attachment A. It should be noted that the attached resolution is a first draft, subject to minor changes, and is submitted to the board at this time as preliminary information only. A similar resolution, in its final form, would be approved by the Board of Regents on February 18, 1976 when the bonds are sold.

Motion: _____

Second: _____

BOARD ACTION: Appropriate board action will be taken upon consideration of the report by the Finance and Appropriations Committee.

(approved) (disapproved)

E. Legal Committee - Regent Robert G. Schleier

REPORT: A report will be given by the Legal Committee concerning the status of payments to architects Caudill Rowlett Scott, Inc.

Motion: _____

Second: _____

BOARD ACTION: Appropriate board action will be taken upon consideration of the report by the Legal Committee.
(approved) (disapproved)

V. President's Report and Recommendations

VI. Report of Special Committees

VII. Unfinished Business

VIII. New Business

IX. Adjournment

Motion: _____

Second: _____

Time: _____

MINUTES

Regular Quarterly Meeting of

BOARD OF REGENTS

TEXAS EASTERN UNIVERSITY

Held on the Campus of

Texas Eastern University

January 21, 1976

The Board of Regents, Texas Eastern University, convened at 3:00 p.m., January 21, 1976 with nine members present: Chairman C. Quentin Abernathy, Jeff Austin, Jr., Jack C. Morgan, H. J. McKenzie, David K. McKie, B. H. McVicker, M.D., Robert G. Schleier, Dean W. Turner and Neal E. Velvin.

Also present were James H. Stewart, Jr., President; John R. Sawyer, Vice President for Fiscal Affairs; Donald M. Anthony, Vice President for Academic Affairs; L. J. Grubbs, Director of Physical Plant and Resident Engineer; J. Archie Whitfield, Director of the Office of Public Information; and Rosemarie Cross, Secretary to the President.

Others in attendance were Reverend George W. Fisher, Pastor of Our Saviour's Lutheran Church, Tyler; Sam Maclin, President of Russ Securities Corporation; Fred Stewart, representing the Tyler Statesman; Nancy Madsen, Tyler Morning Telegraph; and Mike Edwards, Radio Station KTBB.

The meeting was called to order by Chairman C. Quentin Abernathy.

ITEM I.INVOCATION

The Reverend George W. Fisher, Pastor of Our Saviour's Lutheran Church of Tyler, brought the invocation for the opening of the meeting of the Board of Regents, Texas Eastern University.

ITEM II.ANNOUNCEMENT OF EXECUTIVE SESSION

The chair announced that it would be necessary to have an executive session later in the meeting as authorized under Article 6252-17, Section 2, Paragraphs (f) and (g), Vernon's Texas Civil Statutes.

ITEM III.APPROVAL OF MINUTES

Regent Austin moved, and Regent McVicker seconded, that the Minutes of the December 3, 1975 meeting of the Board of Regents be approved as corrected. Motion carried unanimously.

ITEM IV.APPROVAL OF AGENDA

Regent Turner moved, and Regent McKie seconded, that the Agenda of the Board of Regents meeting as presented to the Secretary of State pursuant to Article 6252-17, Section 3A, Vernon's Texas Civil Statutes, be approved. Motion carried unanimously.

ITEM V.COMBINED FEE REVENUE BONDS

Regent McKie, chairman of the Finance and Appropriations Committee, introduced Mr. Sam Maclin, president of Russ Securities Corporation and financial advisor for Texas Eastern University, who presented a report outlining the details of the proposed issue of \$1,750,000 Texas Eastern University Combined Fee Revenue Bonds, Series 1976, to be utilized in constructing health and physical education facilities for the university.

BOARD ACTION: Regent McVicker moved, and Regent Austin seconded, that the Board of Regents approve the Official Notice of Sale, the Official Statement and the Official Bid Form (which set the date of February 18, 1976 for receipt of bids on the proposed bonds) relating to the proposed issuance of \$1,750,000 Texas Eastern University Combined Fee Revenue Bonds, Series 1976, prepared under the direction of, and reviewed by, the Board of Regents to be utilized in constructing health and physical education facilities for the university. Motion carried unanimously.

ITEM VI.PERSONNEL

Regent McVicker, M.D., chairman of the Academic and Personnel Committee, reported that the individuals named below had been approved by the appropriate vice president and the president and had been checked in accordance with the procedures adopted by the Academic and Personnel Committee and the checks were found to be positive, and were therefore recommended for the positions and at the salaries stated:

Professional - Full-time

Dr. Linda G. Keeling, age 37, as Associate Professor of Nursing and Chairman of the Department of Nursing for the period June 1, 1976 to August 31, 1976 at an annual salary of \$26,000 followed by a twelve-month appointment at a salary of \$26,000 for the period September 1, 1976 to August 31, 1977.

BOARD ACTION: Regent McVicker moved, and Regent Turner seconded, that the Board of Regents approve the person recommended by the Academic and Personnel Committee in her professional area and at the salary indicated. Motion carried unanimously.

Professional - Part-time - New

Miss Patricia Brown, age 23, as part-time Instructor of Education teaching one course for the Spring Semester 1976 at a salary of \$800.

Mrs. Marketta Tefteller, 31, as Coordinator of the Communication Skills Laboratory for the periods from January 12, 1976 to May 7, 1976 and from June 1, 1976 to August 5, 1976 for a total of six months at a total salary of \$3,000.

Mr. James Thomas Slaughter, 29, as part-time Instructor of Business teaching one course for the Spring Semester 1976 at a salary of \$800.

Professional - Part-time - Returning

Mrs. Josephine Coursey, age 34, as part-time Instructor of Biology teaching one course for the Spring Semester 1976 at a salary of \$800.

Board Action: Regent McVicker moved, and Regent Turner seconded, that the Board of Regents approve the persons recommended by the Academic and Personnel Committee to teach for the Spring Semester 1976 based on sufficient enrollment in their professional areas and at the salaries and course loads indicated. Motion carried unanimously.

Classified - Full-time

Mrs. Joy Louise Brown, age 29, as Secretary II, in the Office of Traffic Safety, beginning January 5, 1976 at a salary of \$3,131.80 for a six-month period, based on an annual salary of \$6,360. (A period of six months is specified because this position is under contract by the Traffic Safety Program of the Governor's Office for a specified period of time.)

BOARD ACTION: Regent McVicker moved, and Regent Turner seconded, that the Board of Regents approve this addition to the Texas Eastern University personnel as recommended by the Academic and Personnel Committee and at the salary and position indicated. Motion carried unanimously.

Terminations

Regent McVicker reported that employment at Texas Eastern University had been terminated for the following individuals:

Mrs. Ellen Renfro, as Secretary II in the Office of Traffic Safety, effective January 2, 1976.

Mr. Howard Wayne Grissom, as Assistant Director/Captain University Police, effective January 15, 1976.

Regent Turner moved, and Regent McKie seconded, that the Board of Regents approve the terminations of employment of Texas Eastern University personnel as recommended by the Academic and Personnel Committee. Motion carried unanimously.

ITEM VII.

REPORT ON INSTITUTIONAL REORGANIZATION

President Stewart presented a staff prepared institutional reorganization study which, upon board approval, will be submitted to the Coordinating Board, Texas College and University System, for consideration at their April 1976 meeting.

The rationale for the suggested changes is based on institutional experiences since our original efforts which were made rather quickly during the late summer and early fall of 1972 in order to open for classes in January 1973. Changes suggested at this time are minimal and are related to our commitment to keep our academic program responsive to prevalent needs. This suggests that our efforts in 1972, although developed rather quickly, were done somewhat accurately and appropriately for the most part.

There are three charts included in Attachment B, namely, the university organizational chart, the fiscal affairs organizational chart, both of which remain basically the same, and the academic affairs organizational chart which reflects several modifications, none of which represents substantial change.

The title of Director of Library Services has been changed to Dean of Learning Resources; Dean of Graduate School, to Director of Graduate Studies; School of Business, to School of Business Administration; School of Technology and Applied Studies, to School of Applied Studies; and Department of Law Enforcement, to Department of Criminal Justice.

Departmental reorganizations reflected in the chart include: the Department of Computer Science moved from the School of Applied Studies to the School of Sciences and Mathematics; the Department of Speech and Drama divided to create the Department of Theatre Arts (drama) in the School of Fine and Performing Arts and the Department of Communication (speech and also to contain the Department of Journalism) in the School of Humanities and Social Sciences; the Department of Literature and Languages (representing a consolidation of the Departments of English and Foreign Languages) established in the School of Humanities and Social Sciences; the Department of Elementary and Early Childhood Education, the Department of Secondary Education and the Department of Special Education (all in

the School of Education) restructured to form the Department of Curriculum and Instruction and the Department of Special Services; the Department of Nursing and Health Professions established in the School of Applied Studies to include existing programs; and the Department of Industrial Education and the Department of Technology established in the School of Applied Studies to provide for programs that are planned for implementation in 1976 and thereafter.

Scheduled for possible activation in accordance with institutional growth, development and need at a future date are two new positions, Director of Continuing Education and Associate Vice President for Academic Affairs and Dean of the Faculty.

BOARD ACTION: Regent McKenzie moved, and Regent Schleier seconded, that the Board of Regents approve the institutional reorganization as presented in Attachment B, namely the university organizational chart, the fiscal affairs organizational chart and the academic affairs organizational chart, in order to reflect current institutional development and to keep the university program responsive to prevalent needs. Motion carried unanimously.

ITEM VIII.

ACADEMIC PROGRESS AND PLANNING REPORT

President Stewart announced that this year's annual in-depth report by the staff pursuant to the university's academic program progress and planning efforts was being presented at this meeting for several reasons. Among these are: (1) such a report is directly related to the Role and Scope project which has been developed over the last four or five months and has just been completed and provided to the Board of Regents and the Coordinating Board, Texas College and University System; (2) the report relates in a direct manner to the institutional reorganization that is proposed at the present time; and (3) new data are available regarding the program growth in existing programs and needs for programs in new areas which permit us to make evaluations of our experience to the present time and projections for the next five years (approximately).

Dr. Stewart reported that he and Dr. Donald M. Anthony, vice president for academic affairs, shared this information with Board of Regents Academic and Personnel Committee Chairman B. H. McVicker, M.D., during a recent lengthy session and felt that the status report pursuant to the current institutional academic progress and planning reflects very positively on the efforts of our Board of Regents, faculty and staff.

Dr. Anthony introduced Dr. Robert L. Cox, dean of the School of Education and Psychology; Dr. George Joyce, dean of the School of Business Administration; Dr. Frank H. Smyrl, dean of the School of Humanities and Social Sciences and academic administrator of the School of Fine and Performing Arts and the School of Sciences and Mathematics; and Dr. W. A. Mayfield, dean of the School of Applied Studies; who presented overviews from the standpoint of their professional responsibilities.

BOARD ACTION: Received as information.

ITEM IX.

EXECUTIVE SESSION

The chair announced the meeting would convene into executive session at 6:30 p.m. The meeting was reconvened into open session at 7:37 p.m.

ITEM X.

PHASE I CONSTRUCTION

Campus and Building Committee Chairman Velvin gave the following report on Phase I construction:

General: All work activities on all facilities have progressed satisfactorily since the last Board of Regents meeting on December 3, 1975. Substantial progress has been made in drywall installation including tape and float work. Work on exterior brick and outside covered walkways is essentially complete. The 12.5 KV primary electrical line is in service along with several high voltage transformers. Some casework has been delivered but installation of these items has not started.

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Science/Math: Brick work is complete including construction of the outside stair from the ground level entrance area to the second floor. Drywall work is complete except for partitions in the north wing area. Electrical rough-in is approximately 80% complete. Other electrical work, plumbing and mechanical piping, etc. is progressing satisfactorily and as scheduled.

Physical Plant: All exterior brick work has been completed. Open, interior ceilings in shop areas have been painted. Tape

and float work is complete, and interior wall painting is nearly complete. Interior metal doors have been installed and painted. Electrical work is approximately 20 percent complete.

Power Plant: This facility is weathered-in except for two outside entrance doors. Interior ceilings have been painted and overhead, suspended electrical lights are operational. Boilers are now being readied for trial operation and pumps are now circulating water throughout the distribution system to the several buildings. Essentially all electrical work is complete except for final connections to the chillers.

Site Work: Paving of Parking Lot No. 6 is complete leaving only the Power Plant service entrance and Parking Lot No. 1 still to be paved in the main construction area. Traffic areas around the Physical Plant Building have been prepared for paving. Sidewalk work has not been significant since the last report.

BOARD ACTION: Received as information.

ITEM XI.

EXTENDED TELEPHONE SERVICE

Regent Velvin reported the necessity to run an underground telephone line from the vicinity of the Administration Building to the Physical Plant Building in order to provide telephone service to the Physical Plant Building in Phase I and to other buildings to be added in Phase II. The contractor's estimated cost for this work was \$4,280.00; however, Southwestern Bell Telephone Company has agreed to perform the work for \$2,496.85. It was the recommendation of the staff that the telephone company's proposal be accepted.

BOARD ACTION: Regent Velvin moved, and Regent McKie seconded, that the proposal of Southwestern Bell Telephone Company in the amount of \$2,496.85 be approved for four manholes and trench and backfill for a telephone line from the vicinity of the Administration Building to the Physical Plant Building. Motion carried unanimously.

ITEM XII.

STATEMENTS FROM CAUDILL ROWLETT SCOTT, INC.

Regent Schleier reported that the Legal Committee was not prepared to make a recommendation on the Caudill Rowlett Scott, Inc. statements for architectural services dated September 30, 1975 in the amount of \$11,951.21 and the October 31, 1975 in the amount of \$16,188.35 and requested that the item be passed.

BOARD ACTION: With no objections, the item, upon order of the chairman, was passed as recommended by the Legal Committee.

President Stewart submitted a written report and recommendations and covered the following in an oral report:

1. Enrollment

Enrollment for the Spring Semester 1976 has reached 1238 which represents a 12 percent increase over the enrollment of the Spring Semester 1975. This unofficial figure includes some withdrawals and audits. On the official 12th class day report, a final enrollment count will be determined and reported to you.

2. Commencement Speaker

It is a pleasure to announce that the Honorable Bill Clayton, Speaker of the House of Representatives, has accepted our invitation to speak at the 1976 Commencement program of Texas Eastern University. The program is scheduled for 2:00 p.m. on May 15, 1976 in Harvey Hall at which time we are expecting to graduate our largest class and also our last class prior to moving to the permanent campus site.

3. Bicentennial Symposium

The Institutional Bicentennial Committee has announced that Dr. Carl Ubellohde, prominent historian of the American revolutionary era and chairman of the Department of History at Case Western Reserve University, will deliver the keynote address of the Texas Eastern University Bicentennial Symposium on January 23, 1976 at 11:00 a.m. in the university auditorium. All members of the university community are invited to attend.

4. U.S. Navy Band Appearance

As a part of our bicentennial activities, the student activities area of our university is presently working on plans to sponsor appearances by the United States Navy Band on March 13, 1976 at 2:00 and 8:00 p.m. The concerts will be scheduled for Caldwell Auditorium if arrangements can be finalized for this activity.

5. Mascot Selection

The Mascot Selection Committee has advised me that 101 names have been placed in nomination for the official Texas Eastern University Mascot. This committee will be meeting in the near future for the purpose of compiling a list of suggested mascot names for a final decision by the Board of Regents.

6. Calloway Road Relocation

My office has been advised that the Tyler City Council plans to meet on February 6, 1976 to approve the Callo-way Road relocation project and to advertise for bids. Also scheduled is a meeting on March 5, 1976 to receive bids and to award the 120 day contract. Construction is expected to begin on March 15, 1976 with the anticipated completion date set for July 15, 1976.

7. New Reporting Procedure

As I am sure you have noticed, we now have a new form for reporting our board meetings to the Secretary of State. The Submission Form, Notice of Open Meeting, which accompanied your agenda for this meeting was supplied to us by the Office of the Secretary of State and will be used for all future reporting to that Office.

8. University Catalog Cover

Mr. Archie Whitfield, director of Public Information Office, has provided me with a proof of the cover page of our new 1976-77 catalog featuring a picture of our permanent facilities which I wish to share with you for viewing at this time.

9. Resolutions for Watson W. Wise and Ralph Spence

As authorized by the board, I have prepared resolutions honoring Watson W. Wise and Ralph Spence; however, these men were unable to attend today's meeting and, with your permission, I would like to present these resolutions at our next scheduled meeting on February 18, 1976.

10. Institutional Role and Scope Report

Although a copy of the Texas Eastern University Role and Scope Report was provided to the board through the December 22, 1975 issue of Administrative Notes, I wish to also relate information about this institutional project as a part of the business of a duly called Board of Regents meeting.

The Texas Eastern Role and Scope report was developed as a result of instructions by the Coordinating Board, Texas College and University System, to all Texas state institutions following action of the Governor and state legislature during the last legislative session. The Texas Eastern University Role and Scope report was submitted to the Coordinating Board on December 23, 1975 in accordance with the schedule established by the Coordinating Board staff. Moreover, the form and content of the report

were developed in cooperation with and under the guidance and direction of the Coordinating Board staff.

The Coordinating Board staff now has the responsibility of studying and submitting the reports from the various institutions in the state to the Coordinating Board whereupon, I have been advised, official action will be taken. I have also been advised, as was related to you during the December 3, 1975 board meeting, that prior to Coordinating Board action being finalized, each institution will have an opportunity to review and/or discuss with members of that board any portion of the report which may need further attention.

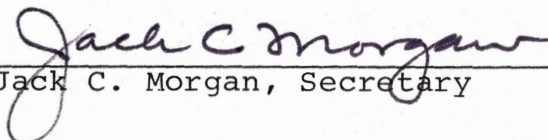
11. Phase II Program of Requirements

This item is included in the president's report in order to officially record the information that the staff has completed the Program of Requirements for Texas Eastern University's Phase II general construction program and that the document containing this information was furnished to the Board of Regents through the December 22, 1975 issue of Administrative Notes.

BOARD ACTION: Received as information.

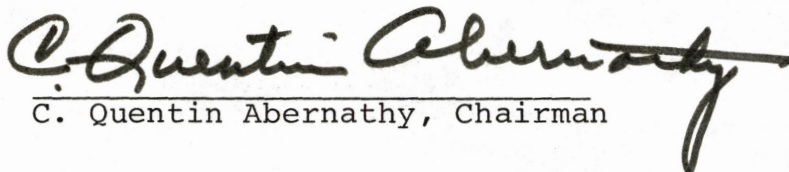
ITEM XIV. ADJOURNMENT

On the motion of Regent Turner, and seconded by Regent Austin, the meeting adjourned at 7:55 p.m.



Jack C. Morgan, Secretary

APPROVED:



C. Quentin Abernathy, Chairman